

# MISCELLANEOUS COLLECTION KIT SPECIMEN REQUIREMENTS & SHIPPING INSTRUCTIONS

(International)

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Thank you for choosing IGeneX, Inc. for your testing needs. Now that you have received your test collection kit, consult with your physician to choose the appropriate tests/panels.

Contact Customer Service Team with questions at +1 (650) 424-1191, option 1 or email at customerservice@igenex.com.

## **DETERMINE THE SPECIMEN REQUIREMENTS**

- Identify each test specimen, container/tube, and stability (temperature) requirements below
- Required forms or special instructions

## **COMPLETE REQUIRED FORMS**

- Complete and sign "Patient Information" and "Billing Information" sections on Test Requisition Form.
   Please note: Incomplete form may result in delay of testing
- For billing information, please visit www.igenex.com/resources or email at billing@igenex.com

### SPECIMEN PREPARATION AND SHIPPING

- 1. Ensure that all specimen tube caps are properly tightened to prevent leakage.
- 2. Place labeled tube(s) in the absorbent sheet holder.
- 3. Place absorbent sheet holder inside ziplock bag and seal. Store specimen in refrigerator until shipped.
- Place ziplock bag and insert completed Test Requisition Form along with any additional paperwork inside the specimen kit box.
- Place specimen kit box inside the UN3373 FedEx Pak. Remove the protective strip and make sure the FedEx Pak is completely sealed.
- 6. Complete all sections on FedEx International Air Waybill. Be sure to include payment information in "Section 7 Payment" and sign in "Section 8 Required Signature on the waybill.
  - Please note: IGeneX is NOT responsible for international shipping cost. Sender is responsible for shipping cost. It is Sender's responsibility.
- Retain Sender's Copy of the FedEx International Air Waybill for tracking reference of your package.
- 8. Upon completion on the FedEx International Air Waybill, insert the following documentation inside of the enclosed FedEx documentation pouch:
  - Completed FedEx International Air Waybill
  - Completed Commercial Invoice
  - CDC Permit
    - Note: If CDC permit is expired. Please contact our Customer Service Team at (650) 424-1191, option 1 or email at customerservice@igenex.com. You may also visit www.igenex.com/resources and download the latest permit.
- 9. Take the package to your nearest FedEx location. Visit <a href="www.fedex.com">www.fedex.com</a> for assistance with your shipping needs.

## **INDIVIDUAL TESTS**

|  | TEST<br>CODE | TEST NAME                          | PREPAY<br>PRICE | SPECIMEN REQUIREMENTS                | S  | TORAGE AND SHIPPING  |
|--|--------------|------------------------------------|-----------------|--------------------------------------|--|--|
| ► LYME (Borrelia burgdorferi) and TICK BORNE RELAPSING FEVER (TBRF) — Borrelia |              |                                    |                 |                                      |  |  |
|  | *462         | Lyme Multiplex PCR – Miscellaneous | \$295.00        | 2-3 cm/tissue, or 3mL/fluid          | >  | Freeze tissue samples or send in saline. Synovial  |
|  | *568         | TBRF PCR – Miscellaneous           | \$295.00        | 2-3 cm/tissue, or 3mL/fluid          | >  | fluid can be drawn in Red Top Tube. Other fluids should be collected in a clear sterile plastic tube. Freeze cold pack and ship specimen with cold pack. |
| ► CENTRAL NERVOUSE SYSTEM  |              |                                    |                 |                                      |  |  |
|  | *810         | Lyme Dot Blot – CSF                | \$95.00         | Minimum 2mL of Cerebral Spinal Fluid | Fluid > Collect in clear Fluid > Store in refrige Fluid > Ship at room t | Collect in clear sterile plastic tube<br>Store in refrigerator until shipped<br>Ship at room temperature   |
|  | 459          | Lyme Multiplex PCR – CSF           | \$265.00        | Minimum 2mL of Cerebral Spinal Fluid |  |  |
|  | *565         | TBRF PCR – CSF                     | \$265.00        | Minimum 2mL of Cerebral Spinal Fluid |  |  |
|  | 281          | B. henselae PCR – CSF              | \$265.00        | Minimum 2mL of Cerebral Spinal Fluid |  |  |
|  | 986          | Rickettsia PCR Panel – CSF         | \$230.00        | Minimum 2mL of Cerebral Spinal Fluid |  |  |